Premium Implementation Services

Faster onboarding. Smarter setup.

Cadmium

Our hands-on implementation service gets your Cadmium Eventscribe module up and running, quickly and correctly. We configure each module to match your event's specific needs, helping you reduce setup time and avoid common pitfalls.

Personalized consultation

We work closely with you to understand your event objectives. We carefully review your needs and goals to provide tailored recommendations for your tech setup.

Comprehensive Eventscribe product setup and onboarding

We build your product with customized settings for optimal performance, aligning best practices with your event goals.
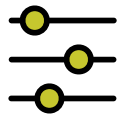
You manage the event. We'll handle the tech.

EdgeReg Configuration

- Configure custom, step-based registration form with logic-based flow, including the items specified below based on client provided specifications:
    - Graphics, font and overall look to match your conference web site.
    - Registration fee structure with up to 30 registration types/ categories and four price tiers per type. Includes group registration.
    - Up to 30 add-ons (workshops, social events, merchandise, donations, etc). Complimentary or with a fee. Capacity limits optional.
    - Up to 20 customized demographic questions and policy agreements (multiple choice, drop down, file upload, fill in response, etc.).
- Provide built-in logic to ensure registrants only see add-ons, polices, demographic questions, etc. that are applicable to them.
- Customize thank you page and confirmation email.
- Configure self-service page for attendees to log in to their registration profile to print a receipt, add items and make other updates.
- Facilitate merchant processor set up and testing with merchant administrator. (The merchant administrator is a staff member identifed by the client).
    - Up to 30 custom discount codes (discount price removed at purchase).
    - Set-up "Pay Later" option on registration form with payment remittance information, if applicable.
- Provide up to 5 customer service template emails and instructions (verify your badge email, discount code instructions, etc.)
- Build up to 10 custom registration reports as specified by client.

Testing and Quality Assurance

- Conduct comprehensive testing to ensure registration functionality, including:
    - Reviewing all registration paths and workflows for accuracy.
    - Verifying pricing, discount codes, membership logic, and visibility rules.
    - Testing form fields, conditional logic, and required data capture.
    - Checking payment processing setup and confirmation emails.
    - Conducting final pre-launch QA to confirm full system readiness.
    - Collect and implement client feedback prior to launch.

Training

- Provide client staff with one (1) hour Zoom training.
- Zoom will be recorded and shared with the client.

Launch and Support

- Oversee the launch, including final testing and live site verification.
- Provide real-time support for the first week post-launch to address any issues.

To dicuss your Cadmium setup, contact:
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